



Information Memorandum

Oregon Department of Human Services

Originating Cluster:

Seniors and People with Disabilities

Authorized by: Catherine A. Cooper, Assistant

Deputy Director

Signature

IM Number: SPD-IM-03-109

Date: November 26, 2003

Subject: End of Month Processing Error on _5 CMS cases

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input checked="" type="checkbox"/> County DD Program Managers |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input checked="" type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Children Adults and Families | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Community Human Services | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> Other (please specify): _____ | |

Message: During CMS end of month processing on the evening of November 24, 2003, approximately 1000 Program 5 OSIPM-Presumptive cases were erroneously placed into a No Action (N/A) status. The error affected CMS records coded as _5 without the OSIPM-Presumptive case descriptor. We expect to have the error corrected during nightly processing tonight.

We will run a conversion during tonight's nightly processing to RESTORE the cases, using today's effective date. The conversion will also add the OSP case descriptor to the appropriate recipients. This should prevent cases from going into an N/A status during future monthly processing runs.

Once the CMS records are restored, medical eligibility information will pass to OMAP systems and the medical cards will be generated. The medical cards should be mailed on Friday, November 28th. Remember, medical providers have access to a telephone eligibility verification system. The telephone system will be updated to indicate that the clients are medically eligible for December services by Friday, November 28th. If clients need to access medical services before they receive their printed medical card for December, providers may use the call in system.

If you have any questions about this information, contact:

Contact(s):	DHS Helpdesk		
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E-mail:	Dhr.helpdesk@state.or.us		